

Dr. Srikant Mohapatra

Officer on Special Duty (OSD)

ଡଃ. ଶ୍ରୀକାନ୍ତ ମହାପାତ୍ର

ସ୍ପେସିଆଲ୍ ଡ୍ୟୁଟି ଅଫିସର (ଓଏସଡ଼ି)



ODISHA STATE OPEN UNIVERSITY (OSOU)

ଓଡ଼ିଶା ରାଜ୍ୟ ମୁକ୍ତ ବିଶ୍ୱବିଦ୍ୟାଳୟ

Headquarters : Sambalpur

ମୁଖ୍ୟ କାର୍ଯ୍ୟାଳୟ : ସମ୍ବଲପୁର

G.M. University, Sambalpur

ଜି.ଏମ. ବିଶ୍ୱବିଦ୍ୟାଳୟ, ସମ୍ବଲପୁର

Date: 6th January 2016

Date :

To

Dr. Arun Behera

Dept. of English

Sri Sathya Sai Institute of Higher Learning

Brindavan Campus, Kadugodi

Bangalore- 560 067

Dear Dr. Behera,

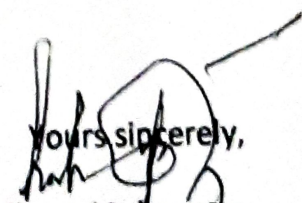
Greetings from Odisha State Open University, Sambalpur, Odisha.

You will be pleased to know that the State Open University is offering a Certificate Programme in Communication Skills (CCS) for students of 10th Pass and above. You will appreciate that our students lack communication skills though they are reasonably good in their studies. The Programme aims at improving the communication skills of students in English language to make them worthy of jobs in different sectors. It will also boost their confidence and make them more effective at the workplace.

I am attaching a copy of the Syllabus of CCS which will be covered within a minimum period of six months and maximum period of two years. The curriculum will be transacted through face-to-face counseling supplemented by courseware and audio-video lectures by subject experts.

You are invited to support the State Open University, Odisha in its mission to bridge the skill gap for socio-economic development of the State and the Nation. Please contribute in preparation of self-instructional material and audio-video lectures on the subject. Needless to mention that the University will make provision for token honorarium for your valued contribution.

With regards,


Yours sincerely,
Srikant Mohapatra